



COUNCIL ON HIGHER EDUCATION

REQUEST FOR PROPOSALS FOR SECURITY GUARDING SERVICES AND CLEANING OF SURROUNDINGS SERVICES

1. CHE is statutory corporate body established by Section 4 of the Higher Education Act 2004. The overall mandate of CHE is quality promotion, quality assurance and to advise the Minister of Education and Training.
Council on Higher Education invites legally registered suppliers interested in doing business with the organisation to register on its database. CHE specifically request service providers in the following categories:
2. CHE invites sealed bids from all eligible companies for the following services:
 - I. Cleaning Services**
 - II. Security guards**
3. Bidding will be conducted with open competitive bidding procedures.
4. **Interested companies can visit CHE offices during working hours (08:00 a.m. – 12:45 p.m. and 02:00 p.m. – 05:00 p.m. to view the site to make informed bidding decisions**
5. The Bidding documents which have been prepared in English Language will be will be available free of charge at Council on Higher Education website <https://www.che.ac.ls/tendeers/> . late bids shall be rejected.
6. Bids must be delivered to Council on Higher Education at or before **21/08/2026**. The Late bids shall be rejected. The Bidders will be opened in the in the presence of bidder's representatives who choose to attend at 8(d) on the 17th and 20th August 2026 at 10am.
7. There shall be a pre-bid meeting/site visit at on the dates indicated in Council on Higher Education the proposed schedule in this notice. **CORNER LEROTHOLI ROAD AND CONSTITUTIONAL ROAD, (OPPOSITE MASERU CENTRAL CHARGE OFFICE, during working hours (08: 00 a.m. – 12: 45 p.m. and 02:00 p.m. – 05:00 p.m. to view the site to make informed bidding decisions**
8. The Bidders should note (subject to change) the following:

- a) Inspection of place at Council on Higher Education can be on the dates 17th August to 26th Aug 26.
- b) Documents will be issued from: 17th to 26th at the at Council on Higher Education website <https://www.che.ac.ls/tendeers/> .
- c) Bids must be delivered to: **CORNER LEROTHOLI ROAD AND CONSTITUTIONAL ROAD, (OPPOSITE MASERU CENTRAL CHARGE OFFICE, during working hours (08: 00 a.m. – 12: 45 p.m. and 02:00 p.m. – 05:00 p.m.**

d) Address of bid Opening: 03nd and 04rd September 2026 at 10am.

9. The planned Procurement Schedule **is subject to changes** if as follows:

Activity	Date
1. Publish bid notice	13 th August 2026
2. Pre-bid meeting/ Site visits where applicable	17 th August to 26 th 2026
3. Bid closing date	26 th August 2026
4. Bid closing Time	17:00 PM
5. Evaluation process	03 st - 04 nd September 2026
6. Display and communication of Notice of Tender	08 th September 2026
7. Contract signature	24 th September 2026